

INTRODUCTORY WORKSHOP FOR PROJECT MANAGERS

How to include Change
Management in your Projects

Ideally suited for:

- New Project Managers
- Project Managers new to Change Management

1-day entry-level workshop: Introducing Change Management in your Projects

While change brings with it new opportunities and growth, planning and executing change projects comes with obstacles and challenges. That need to be managed and maintained by Project Managers for success.

This workshop is a great introduction for Project and Programme Managers who need to learn a structured approach to people-change processes, activities and measures. To improve their project planning and delivery success.

The workshop provides:

- **Accelerated learning** and planning for 6–15 max. participants
- The chance to **work on a live project** in your organisation
- A proven, globally recognised, **researched-based methodology**
- 6-months licence to **3 diagnostic tools** (Adapter Readiness, Initiative Risk and Sponsor Assessment) from Changefirst's digital toolkit
- **Expert facilitation**, action-learning and application coaching

3 key benefits of attending



Build people-centred project plans



Integrate Change and Project Management processes



Improve the ROI of projects and programmes



Learning objectives

During this highly interactive 1-day workshop Project and Programme Managers immediately apply new skills and methods including:

- the **benefits and high-level process** for building people-centred project plans
- how to **assess people-change risks** and use this data to inform the project plan
- key steps to **kick-off a project** in a people-centred way
- how to **plan for engagement and commitment** during the project process
- the best way to **integrate Change & Project Management plans**

What you will receive

Inputs

- **1 day** (7 hours) + up to 30 minutes of pre-work
- Tailored, lite digital toolkit (6-month licence to 3 diagnostic tools) for **ongoing assessment and tracking**
- **Participant handbook** + individual action planning

Outputs

- **People-Risk** Assessment
- **Key messages** to kick-off a people-centred project.
- High-level **change management planning** inc. communication and engagement
- **Integrated** Change & Project plan
- **Sponsor behaviour** checklist



Proven PCI®
(People-Centred
Implementation)
Change
Management
Framework

6 months access
to 3 essential
people tools in
Roadmap Pro®



Typical 1-day Workshop agenda

Talk to us about tailoring this workshop to your specific business needs.

PART 1

Organisational Context and Agenda

The Impact of Organisational Change on people

- Why commitment is crucial for success?
- 6 Critical Success Factors to close the 'value gap'
- Assessment and tracking Change
- Implementation (digital tool)

Kicking off a people-centred change

- Consistent messaging
- Creating local connection (digital tool)
- High-level change communication

PART 2

Getting the leadership right

- Different change leader roles,
- Crucial behaviours of Sponsors (digital tool)
- Key project relationships

Integrating Change & Project Management Plans

- Aligned processes and measures
- Key checkpoints and milestones



6 months digital access to Diagnostics Lite - 3 diagnostic tools (Adapter Readiness, Initiative Risk and Sponsor) in our digital toolkit, which you will learn to use at the workshop. Included with this Introductory workshop.

Just some of the organisations benefitting
from this capability globally



Talk to us about

- Building your Project Manager capability in an agile and flexible way
- Tailoring this programme to fit your particular organisational needs
- Arranging a demo of the Change Management Practitioner digital toolkit
- Getting started quickly and cascading capability to build an effective PMO

CONTACT US

Or visit <https://www.changefirst.com/training/change-projects-introductory>